I had looked up a few websites on how to use a dos batch file, such as <http://www.computerhope.com/robocopy.htm> and <https://social.technet.microsoft.com/wiki/contents/articles/1073.robocopy-and-a-few-examples.aspx> to get an understanding of how to create a batch file. After looking up a few websites, I found three functions that could copy, which is normal copy, xcopy and Robocopy. By the descriptions, Robocopy seemed to be the most efficient but I didn’t understood it. So I googled dos batch files pdfs and I looked at a few of them. I then saved three of them, one of which was a short review of the commands, while the other two had more details in them. After spending a day reading these pdfs, I furthered understood the copying methods but didn’t know how to implement them. However, after talking to someone who know about the function, my biggest problem was the fact I had forgotten that one of the emails stated the recursive term in the assignment was only to show how I copied the file into another and not actually trying to copy one folder after another by recalling the batch file repeatedly. I should read the documents and emails more often.

**Commands**

I only used three commands

Echo (message) – This prints (message) to the screen

Robocopy/e – This copies all the directories and sub-directories from one file into another, including empty ones (as indicated by “/e” part of the function.

Cls – This clears the screen

Echo off – This removes the pathway/directory from the command line screen